



Firebird Theatre Cast Contract
Disney's Beauty and the Beast
(please print clearly)

Name: _____

Grade: _____ Age: _____

Address: _____

Actor's Home Phone: _____ Actor's Cell Phone: _____

Parent's Cell: _____

Email address: _____

Parent's Email: _____

School: _____

All cast members are expected to attend rehearsals as scheduled. Please list any conflicts you have below: _____

Disney's Beauty and the Beast - PRODUCTION INFORMATION

The production team for the musical includes the following people: Justin Damm (Director), Michelle Horoho (Assistant Director), Brian Horoho (Musical Director), Donna Kavin (Assistant Vocal Coach), Mark Edwards (Pit Orchestra Director), Caitlyn Colgan (Choreographer), Chris and John Buck (Stage Managers), Janet Hoehl (Executive Producer), Martha Gross (Producer), Sophie Withers (Costume Designer), Julie Kruk (Hair and Make-Up), Linda Fisher (Correspondence). Once casting has been completed, you will be provided with the necessary Firebird contact information for your role. You are expected to utilize this contact information should conflicts arise, if you have questions, etc.

We plan to rehearse on Mondays, Tuesdays, and Thursdays from 6:30-8:30 pm (end of May to mid-June until the end of the school year, location will be at the Barkley Elementary School in Phoenixville) and then on Mondays, Tuesdays and Thursdays from 6:30 pm – 9:30 pm at the Phoenixville Area Middle School Auditorium from mid-June through July. We will have three performances scheduled and the show dates are: Friday, July 27th at 7pm (5:15 pm call) and Saturday, July 28th at 1pm (11 am call) and 7 pm (5:15 pm call). Tech week rehearsals are planned for July 16th through July 27th. **Rehearsals on July 23 – 27 Tech Week, times are 5:15 pm – 10:30 pm. Tech week rehearsals are mandatory for involvement in the show.** A detailed schedule will be distributed after casting. All cast members must help clean-up after every show and help with set-strike after the last performance on Saturday night.

Our first rehearsal is scheduled for *Monday, May 14th at 6:30 pm location will be the Barkley Elementary School.* Parents are strongly encouraged to attend this first rehearsal, as important program information will be distributed and discussed. If you have any rehearsal conflicts, please note them on the contract. Note: Not all performers will be needed at every rehearsal. There will be a master calendar distributed and updated on-line.

Please be respectful of rehearsal times. Cast members are asked to arrive on time for rehearsals and to arrange for a timely pick up from rehearsals. Supervision by Firebird Theatre staff will begin approximately 15 minutes prior to the start of each rehearsal. If actors arrive earlier than that for rehearsals, they may NOT enter the rehearsal site. Parents must understand that, outside of rehearsal times, Firebird Theatre staff cannot be responsible for children. When dropping off, please make sure that you see a staff member present. It is preferred that you walk your actor in to rehearsals. Unexcused absences are limited to 3 and 3 unexcused lateness count as 1 unexcused absence and may be cause of removal from role or production.

Please dress appropriately for rehearsal. Wear proper modest comfortable clothes for moving/dancing and closed-toe shoes.

Firebird Staff will communicate via email primarily. Please check your email and our Facebook page for last minute changes to rehearsals due to weather, technical issues or emergencies.

In order to run this summer theatre program, Firebird Theatre will collect a **participation fee of \$175.00** from each person involved. This fee is necessary to cover expenses including materials, costumes, insurance, etc. It also includes the cost of a cast t-shirt and VIP tickets to Firebird shows for the summer! **This fee must be paid upon acceptance of your role by April 16.** (Via check made out to Firebird Theatre.) This is a **non-refundable fee** once you have accepted your role.

A payment plan can be arranged with our Scholarship Coordinator. If you anticipate difficulty paying this fee, please speak with Our Scholarship Coordinator, Altaira Heiser via e-mail: altaira@firebirdtheatre.net. Firebird Theatre offers partial and full scholarships as well as payment plans. A scholarship application is available on-line at www.firebirdtheatre.net under Forms and Applications.

A \$50.00 materials deposit* will also be required, posted dated to **July 30, 2018**. This is refundable upon the return of all scripts and materials in good condition with no writing, tears or damage. (Always use pencil when marking your script). You will not receive a script until all payments have been made. *This must be a separate check

Once you have accepted a role: Please note that it is a commitment not only on the part of the actor but also on the part of the parent (especially for those actors of non-driving age).

Please note that once offered a role, you have 24 hours to accept it.

Please read all of the above and sign below.

Your signature below states that you have read all of the above requirements and understand your part and commitment to this production, staff, and fellow actors. (if under 18, parent signature also required.) Please keep a copy of this contract for your records.

Actor's Name: _____

Actor's Signature: _____ Date: _____

Parent's Name(s): _____

Parent's Signature: _____ Date: _____

Note: *Disney's Beauty and the Beast* Production Staff has the right to remove you from your role(s) if you are found in violation of the above contract or showing poor conduct or sportsmanship.